



Helping Stakeholders Raise the Bar

CREDIT REFERENCE REQUEST

TO: _____
ATTN: Credit Manager
FAX: _____

Date: _____

Please provide the following information concerning:

The above firm has given your name as a credit reference to assist them in establishing an account with us. We greatly appreciate your help and pledge that any information given to us by your company will be handled in the strictest confidence.

Number of years you have dealt with this firm: _____ years

Most recent high balance: \$ _____

Present balance: \$ _____ Oldest invoice is _____ days past due.

Credit limit: \$ _____

Terms: _____

Payment history (circle one): prompt slow many months overdue

Remarks: _____

Signed: _____ Date: _____
Title: _____

Please return this form via fax to 262-656-1858 at your earliest convenience.
Thank you for your prompt response!

BOTHE ASSOCIATES INC.